



Purpose:

It is the policy of this school that the forms of assessment used should promote a positive attitude towards learning, encourage the pursuit of excellence and contribute to children's access to programs and to their success. The school's assessment practices will be based on collaborative decision making involving teacher and where appropriate, students and parents.

Guidelines:

Assessment procedures at this school will:

- encourage students to reach achievable goals
- compile and provide relevant information about student performance for teachers, students and parents
- develop a cumulative record of student performances
- assist in the diagnosis of student strengths and weaknesses
- provide opportunities for student self-assessment where appropriate
- follow all Department guidelines and recommendations

Implementation:

- All assessment activities will be conducted according to Departmental guidelines and recommendations
- Assessment tasks will reflect a range of activities that include the assessment as, for and of learning
- All class teachers will follow the assessment schedule of the school that includes the type of assessment that is to be carried out and at what stage in the year
- Teachers will meet together regularly throughout the year to moderate student development and achievement
- Parents will be given an individual student report in both June and December
- Parent/ Teacher interviews will be conducted twice a year, once during Term 1 and the second after the Semester 1 reports have been distributed to parents. Additional parent/ teacher interviews will be made available to parents if required
- Individual Learning Improvement Plans will be developed for students determined to be either 'at risk' in their learning or in need of extension, using the Killara Primary School I.L.I.P template
- Copies of the half yearly reports, and individual learning improvement plans where relevant, will be kept in the student's classroom file
- A copy of all assessments completed by support staff such as guidance officers and speech therapists will be kept in both the student's classroom file and an individual file kept in the Assistant Principal's office

Evaluation:

This policy will be reviewed with staff, student, parent and community input as part of the school's three year review cycle.