



KILLARA PRIMARY SCHOOL

Principal: Philip Clinkaberry
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Parent Teacher Interviews/Conferences Term 3, 2018

Tuesday June 19 2018

Dear Parents,

Parent Teacher interviews will be held on Wednesday, July 18 from 12:30pm – 8:00pm. The interviews will enable us to discuss your child's progress after considering the information in the June report.

Please ensure you complete the online booking procedure on our Compass page at:

<https://killaraps.vic.jdlf.com.au/>.

The duration of the interview will be 15 minutes and will be conducted in your child's classroom unless advised otherwise. If parents and/or teachers need more time to discuss issues or concerns please make an additional appointment to meet with the teacher to continue the interview.

As the majority of these discussions will be conducted on one day only, students will be dismissed from school at 12:30pm on Wednesday, July 18. We realise some families cannot arrange care for children on days like these so we have the option of caring for these children at school. However, we do ask that you assist, if you can, as the arrangements are logistically difficult.

The two options available will be:

1. Your child will be dismissed at 12:30pm and collected as normal from school at this time.
2. Your child will remain at school until the usual dismissal time of 3.30pm and will be supervised at school by specialist teaching staff.

At Killara Primary School, we value the safety and wellbeing of our students. Therefore, we expect all students being dismissed at 12:30pm to be present in a safe and supervised environment beyond this time. No child will be dismissed at 12:30pm without the slip below indicating we have a parent/guardian's permission to do so.

Please complete the following form indicating your preference and return to school by no later than **Friday June 29**.

Kind regards,

Andrew O'Callaghan
Assistant Principal

Pete Hansen
Acting Principal

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PARENT TEACHER INTERVIEWS EARLY DISMISSAL – Wednesday July 18 2018

Please return by Friday June 29

Name of Student: _____ Room No: _____

On the day of interviews (please select one box and tick) :

I would like my child dismissed at 12:30pm

Or

My child will remain at school until 3:30pm (please only choose this option if you are unable to make alternative arrangements)

Signed: _____ Relationship: _____ (e.g. mother, father)

Date: _____